

Speedway Public Library – August Meeting of the Board of Trustees

August 3, 2016

Meeting Attendees: Darsi Bohr (Director), Tina Campbell (President), Bernie Cinkoske (Treasurer), Suzanne Deboer, Richard Meiss (Secretary), Scott Speer, and Carolyn Stewart, Tom Popcheff (Vice President). The meeting was called to order at 7:00 PM by President Tina Campbell.

By consensus, the Board agreed to modify the published agenda in order to allow our Finance Manager, Mr. Lynn Gorrell, to present the 2017 budget for Board review and approval. After Mr. Gorrell's explanations and the subsequent discussion by the Board members, Tom Popcheff moved, with Bernie Cinkoske seconding, to approve the budget as prepared. Board approval was unanimous, and the attached document, with Board signatures, will be sent on for the required publication and to the Town Council for a public hearing and their subsequent approval. Thanks are extended to Mr. Gorrell and all those who worked to prepare the budget.

Returning to the original agenda, the minutes of the July meeting were corrected to show the proper date of the meeting (July 6th, not June 1st). Tina Campbell moved acceptance of the corrected minutes, with Tom Popcheff seconding. Approval was unanimous.

Director's Report and Items Arising

- At the Director's request and with the Board's approval, a part of her reporting time was used to address an issue with the Patron Eligibility Policy of the Library. In keeping with current practices in establishing personal identification, this modification of eligibility would require two forms of identification to establish Speedway residency and for library card eligibility. As a complement to the valid types enumerated in the Policy, one of these must be a form of photographic identification, and one must show a current address. Bernie Cinkoske moved acceptance, and Suzanne Deboer seconded. Board approval was unanimous, and this discussion and vote were deemed to constitute a required first reading of the policy modification.

In order to provide a timely second reading, and in keeping with the unanimous approval of the first reading, Richard Meiss moved, with Bernie Cinkoske seconding, to suspend temporarily the current agenda to allow a second reading. The board agreed unanimously, and further discussion of the matter took place, culminating with a unanimous vote of approval (with Tom Popcheff and Suzanne Deboer moving and seconding).

Following this action, Tom Popcheff moved, with Bernie Cinkoske seconding, to return to the original agenda. Approval was unanimous.

- The Director requested that the Board declare as surplus a number of electronic items that were no longer in use, were non-functional, or were obsolete. (List is attached.) Bernie Cinkoske moved approval, and Scott Speer seconded. Board approval was unanimous.

- Our newest database, Hoopla, will give patrons access to music, feature films, audio books, and graphic novels. Patrons will be able to borrow three items per month; access will be via Library card number and associated PIN through the Library website.

Staff Reports

- The Board reviewed the reports and usage data from various service areas and expressed appreciation for the efforts of staff members to provide an ongoing picture of the Library activities.

Financial Matters

- As reported above, the 2017 budget has been prepared for submission to the Town of Speedway, following the vote of approval of the Board.

- The Board reviewed the current financial reports and again noted that the year was progressing with expenditures within the budget and generally on a par with last year's income and expenditures.

- Allowance of Claims for July 1 to 31 of 2016, in the amount of \$72,830.52, was reviewed. Richard Meiss moved for acceptance and Bernie Cinkoske seconded; the motion passed unanimously.

New Business

- Adult Services Librarian Ashley Bartley has proposed a change in space allocation that reflects the need for an expansion of the Young Adult area, along with a reduced need for space for the Reference section (because of the gradual shift to electronic databases). The two functions will trade places, and the new Young Adult area will be refurbished to make it more 'YA friendly.' This change will require some new furnishings and the installation of additional security cameras. Discretionary funds are available within the budget for the needed expenditures. The Board and Director discussed the proposal at some length and considered it to be a positive and welcome upgrading of the Library's services. Bernie Cinkoske moved that the Board support the proposal, and Tom Popcheff seconded. Approval was unanimous, with the Board requesting informational updates as the planning and changes take place.

Adjournment

- There being no further business, the meeting was adjourned by consensus at 8:00 PM. The next regular meeting will be on September 7, 2016, at 7:00 PM.

Respectfully submitted,
Richard A. Meiss, Secretary